



**PUBLIC WORKS ADVISORY BOARD
Hybrid-Remote Video Conference Meeting**

Friday, October 20, 2023
1300 S Kodiak Circle
Cornelius, OR 97113

Members Present: Chrissy Dawson, Melanie Johnston, Norby Chartrey, and Jeff Arp

Staff Present: Ryan Howell, Public Works Foreman; Terry Keyes, City Engineer

Open Meeting and Minutes (Chair)

Jeff Arp opened the meeting at 12:07 p.m.

Melanie Johnston made a motion to approve the September 15th 2023, meeting minutes. Norby Chartrey seconded the motion. Motion was approved 4-0.

Administrative Announcements (Crowell)

- Discussion on combining PWAB/PAB

Mark Crowell was absent. No updates.

- Mark Crowell Retirement

Terry Keyes reported that Mark Crowell anticipates retiring at the end of the year. The City Manager is making plans for the future. Those plans may include replacing Mark or giving more responsibility to Terry and Ryan.

Capital Projects (Keyes)

- 19th/Davis Mini-Roundabout

Terry Keyes reported that the Fred Meyer access, by the new Davis Street, will be open mid-November. He explained the design in regards to discouraging trucks from using 19th.

- Booster Station

Mr. Keyes reported that the Booster Station project has started.

Mr. Howell added that they have put up the construction fence and are working on erosion control.

- CDBG Pedestrian Projects

Mr. Keyes briefly explained the pedestrian projects. The project is in the 90% design phase. The City has started getting the easements needed from residents whose driveways will be reconstructed. The City estimated the project would cost one million dollars, the latest estimate is for three million. The City worked with their

consultants and value engineered it to save six to seven hundred thousand dollars. With those savings, the project can still continue. The project will happen in the spring, and has to be completed by July 1st.

- Laurel Woods Pedestrian Bridge

Mr. Keyes reported that the Pedestrian Bridge is still in design and will not be built until next summer. Metro owns the land and the City has an easement. The City applied for another

- Community Development Block Grant

Mr. Keyes reported that the City has applied for another Community Development Block Grant (CDBG). The application is for the completion of Davis Street, between 10th and 11th. That will complete the sidewalk from 7th to 14th. The segment from 14th to 19th will be planned in the future.

Mr. Arp discussed the problems on the street in regards to oak trees.

Mr. Keyes noted that the street will be narrowed and his hopes to not cut down any mature trees. Discussion continued about narrowing streets and traffic.

A discussion occurred about the Cornelius Elementary School project.

- S. 29th Blvd.

Mr. Keyes reported that he will go to the City Council in November to report on this status of this project. He explained his preference to improve 20th and 26th. When the Hillsboro School District decides to build a school, they can build 345th Street.

Private Development Update (Keyes)

- Single Family Residential: Laurel Woods & 16th/Alpine

Mr. Keyes reported the Laurel Woods is building the last phases, 10 and 11, at the same time. He reported that the project on 16th & Alpine is a cottage development that is slowly moving through the process.

- Commercial: Hybrid, Chase Bank, Sports Courts, 1st & Baseline, U-Haul, Bobcat

Mr. Keyes explained that Hybrid Heating is expanding and is still trying to get ODOT approval. Chase Bank is proposing a new branch at 4th & Adair & Baseline, and was approved by the Planning Commission last month, there are no updates since then. U-Haul is building a new facility on 29th and Baseline at the old Murphy's Furniture site; there is a wetland on the back of the property that requires State approval first. He briefly described the project on 1st & Baseline. The sports court project, at 4th & Baseline, is uncertain. There is another interested party in buying the land. Bobcat is building a new facility on the east side of town and is also trying to get ODOT approval.

- Industrial: Rinchem & Meadowlark

Mr. Keyes explained that Rinchem is nearly finished; they have some drainage issues to deal with. Meadowlark is a warehouse without a tenant, and has begun pouring concrete.

Mr. Howell added that they are building walls.

Mr. Arp asked if it was going to be a warehouse.

Mr. Keyes answered that it has not been leased yet, so the use is not determined.

- Multi-Family: Plaza Los Amigos & Calida

Mr. Keyes explained that Plaza Los Amigos is in progress and won't be done until next year. They are waiting for electrical supplies, but there are supply chain delays. He briefly described the Calida project. He is reviewing the plans before they go to Clean Water Services.

- Institutional: Cornelius Elementary School

Mr. Keyes had no updates for this project.

Operations Update & Discussion (Crowell)

- Operations Activities

Mr. Howell reported that the sweeper is back in service after a month of being in the shop. Discussion continued about street sweeping. Nearly 10,000ft of storm was cleaned since last month. There have been two water leaks.

Mr. Chartrey noted that there was water pooling on Clark Street. He described the location.

Mr. Keyes noted that it is new pipe at that location.

- ASR Status

Mr. Howell explained that the City is done extracting water out of the ASR. The City used around 21 million gallons this year. He estimated last year to be 26 million. Discussion continued about why the usage decreased.

Discussion started about possible future improvements to the Reservoir.

Discussion started about the where water runs through the City.

Mr. Chartrey asked about the work being done by the Welcome to Cornelius Sign.

Mr. Keyes explained that ODOT is building a new pedestrian crossing at East Lane. The project includes a rapid flashing beacon and an island in the middle. He noted that there is a bus stop at the location and a lot of research was considered on where deaths have occurred along Baseline.

Mr. Howell reported that leaf drop-off will be starting. The first Saturday drop-off date is November 4th and then will be every other Saturday.

Mr. Keyes asked where the leaves go.

Mr. Howell answered that they go to S&H and the City pays \$28 a yard. Discussion continued about Leaf-Drop off.

Adjourn (Chair)

Mr. Chartrey made a motion to adjourn the meeting. Ms. Johnston seconded the motion. Motion was approved 4-0. The meeting was adjourned at 12:50 pm.