



## Field Reservation Application

This is a limited use reservation of the field(s) at Harleman and Mariposa Parks and is intended for group play/tournament purposes only. Use of the park for other purposes requires the approval of the Parks Manager. Reservations may be made after January 1 of the same year.

Name of Organization or Individual \_\_\_\_\_

Person Supervising Activity \_\_\_\_\_

Phone Home \_\_\_\_\_ Wk \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Date(s) of Event \_\_\_\_\_ Number in Attendance \_\_\_\_\_

\*Indicate hours of play on each day

Harleman Ballfield	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<b>1B</b>							
<b>2B</b>							
Harleman Soccer	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<b>1S</b>							
<b>2S</b>							
Mariposa Soccer	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<b>1S</b>							

The applicant and the applicant's group shall indemnify, defend and hold harmless the City of Cornelius from any claim, loss, or liability of any kind arising out of or related to users' activities at any Cornelius City facility, shelter or park. I have read and agree to abide by the park regulations established for use of a Cornelius City Park. I agree to leave the reserved area in neat and clean condition, without damage.

User Signature \_\_\_\_\_ Date \_\_\_\_\_

Rev'd/Approved By \_\_\_\_\_ Date \_\_\_\_\_

Department Manager's Approval \_\_\_\_\_ Date \_\_\_\_\_

### Rental Procedure

- Reservation requests are received at the Public Works office at 1300 S Kodiak Circle at least 48 hours in advance of requested use date.
- Reservations are not confirmed until the application has been approved.
- Reservations provide exclusive use of fields only & do not guarantee number of tables available for use.
- Reservations are taken beginning January 1 for the same year rental season

### Cancellation Policy

- Cancellation should be made at the earliest possible date

### General Park Rules and Regulations

- Please clean the area following the event
- If others will not yield your reserved area to you when requested, please call the non-emergency **Washington County Dispatch** number (503) 629-0111
- Staples are **not** allowed to attach tablecloths, decorations, signs, etc. to picnic tables, shelters or trees
- **Inflatable Amusement Rentals (e.g. bounce houses) are not permitted**
- **Alcoholic beverages are not permitted.** This law is strictly enforced
- Park hours Dawn to Dusk daily
- **Motorized vehicles are prohibited** except in parking areas
- Dogs must be on a leash
- Dog excrement must be immediately removed and disposed of by the animal keeper, possessor or owner
- There are no reserved parking areas. Parking is first come, first served.
- All reservations are subject to posted Park Regulations

### A Certificate of Insurance naming the City as an Additional Insured is required for the following:

- Caterer preparing food in park
- Rented tents/canopies or tables and chairs
- Port-a-Potties