

Volunteer Policy

DEFINITIONS

A *volunteer* is any individual who performs a task on behalf of the library and under the direction of a library employee, without remuneration.

STATEMENT OF PURPOSE

The Cornelius Public Library uses the services of volunteers to supplement the efforts of paid library staff. Library volunteers will work closely with staff to improve the quality of library services and provide service by supporting, preserving, and promoting free access to ideas and information. Library volunteers help to extend and enhance the work provided by paid staff, but will not be utilized to displace any paid employees from their positions.

RECOGNITION

Volunteers are viewed as a valuable resource to this library. Recognition is an important component of a volunteer program and is often the only way in which the Library can say "thank you" to a volunteer. Although individual, informal recognition of volunteers should be ongoing, the Library staff and Library Board shall find ways of recognizing volunteers at least annually.

GENERAL INFORMATION

All potential volunteers must apply and be officially accepted and oriented by library staff prior to performance of any task.

Background checks may be required.

We cannot accept the volunteer services of currently employed library staff.

The City's worker's compensation insurance will cover volunteers for any physical injuries that may occur during volunteer activities.