

**CITY OF CORNELIUS
APPLICATION FOR VACANT COUNCIL POSITION**

An open Council position occurs upon an incumbent's resignation or other circumstance specified under Section 31 of the Cornelius City Charter. Per Section 32 of the Cornelius Municipal Charter. Filling Vacancies. A majority of the remaining council shall appoint a successor to the position, who will then serve the remaining term of that position.

Length of appointment: Remaining term of vacated positions.

- One vacant position-term expiring December 31, 2026

Expected time commitment: One Council meeting per month; meeting preparation (familiarization with agenda packet); ad hoc and special meetings as scheduled; goal setting every January/February; budget meetings every April and May.

Meeting days/times: *City Council:*

- 1st Monday of every month at 7:00 pm. If Monday is a holiday, meetings are moved to Tuesday. Work sessions begin at 6:00 or 6:30 as needed.

Qualifications for office:

- Registered Oregon voter.
- Resident of Cornelius (within the city boundaries) for 12 months prior to taking office.

City Councilor responsibilities: Ability to become knowledgeable on a wide variety of issues affecting the City. Willingness to consider differing opinions and take a position that will be in the City's best interests as a whole. Understanding how the City operates through its City Charter and how the Council functions. (Copy of City Charter and Council Rules attached.)

Background / Experience: Passion for Cornelius's future! Ability to make a decision and to accept the spirit of the majority of the City Council. Good communication skills and prior community service are helpful, such as taking public criticism and having a sense of humor.

Prior to making a decision to submit this application, you are encouraged to contact Mayor Dalin, a City Councilor, the City Manager or the City Recorder about questions you may have.

Name _____ Date: _____

Street Address: _____

Mailing Address: _____

Email Address: _____ Home/Cell Phone: _____

Present Employment: _____

May We Contact You At Work? No Yes / Work Phone: _____

Position Applying For: _____ Term Expiring: _____

Occupational Background: *previous employment – paid or unpaid:*

Educational Background: *Schools attended:*

School name (no acronyms)	Last grade level completed	Diploma/degree/certificate	Course of study (optional)

Prior Governmental Experience: *elected or appointed*

By signing this document, I hereby state:

- That I will accept the nomination for office indicated;
- That I will qualify for said office if appointed;
- That all information provided by me on this form, including my occupation, educational and occupational background, and prior governmental experience is true to the best of my knowledge.

Applicant's signature _____ Date signed _____

This information is a matter of public record, and may be published or reproduced.

Please answer the following questions, attaching additional sheets as may be necessary.

1. Experience serving on an elected board: _____

2. Experience volunteering with the City of Cornelius: _____

3. Describe your community involvement experience: _____

4. Describe your vision for the future of Cornelius: _____

5. Describe your experience with budgeting and public finance: _____

6. Describe the time commitment you can make to the Council position: _____

7. Your reason(s) for applying for the council position: _____

Printed Name: _____

Please attach any other relevant information to this application. Applications must be submitted to the City Recorder, debby.roth@corneliusor.gov City of Cornelius, 1355 N. Barlow Street, Cornelius, OR 97113.